

STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH



Jewel Mullen, M.D., M.P.H., M.P.A.
Commissioner

Dannel P. Malloy
Governor
Nancy Wyman
Lt. Governor

EHS Circular Letter 2014-27

DATE: June 12, 2014

TO: Directors of Health
Chief Sanitarians

FROM: Ryan Tetreault
Supervising Environmental Analyst
DPH Private Well Program

RE: Well Completion Report Requests

The Connecticut Department of Public Health (CT DPH), Private Well Program receives many requests from homeowners and prospective home buyers about where they can locate a well completion report. Well completion reports are not filed with the CT DPH. In an effort to provide direct and consistent information to these requests, this circular letter has been prepared.

In accordance with Connecticut General Statute (CGS) Section 25-131, well records are required to be filed by a well drilling contractor with the following entities within 60 days of completing a water supply well:

1. The Property Owner
2. The Department of Consumer Protection Plumbing and Piping Work Examination Board
3. The Department of Energy and Environmental Protection

Individuals seeking well completion reports for a private water supply well should contact the following entities:

1. The Property Owner
2. For Well Completion Report Records 1970 to Present, The Department of Consumer Protection (DCP)
 - a. Occupational & Professional Licensing
Phone: (860) 713-6135
Fax: (860) 713-7230
Email: dcp.occupationalprofessional@ct.gov

or



Phone: (860) 509-7299 • Fax: (860) 509-7295 • VP: (860) 899-1611
410 Capitol Avenue, P.O. Box 340308
Hartford, Connecticut 06134-0308
www.ct.gov/dph

*Affirmative Action/Equal Opportunity Employer and Provider
If you require aid or accommodation to full and fairly enjoy this publication,
please phone (860) 509-7293*

b. DCP website portal*:

ftp://ftp.ct.gov/dcp/Well_Drilling_Permits, or

www.ct.gov/dcp , click on “Consumer”, in the drop down menu click “house and home”, click “Well Drilling Reports, 1970 - present”

* To find a well completion report using the DCP website portal, you must know the year the well was drilled since this is how they are filed in this database.

3. For Well Completion Reports 1952 – 1969**, The Department of Energy and Environmental Protection (DEEP)

a. DEEP, Environmental Quality Records File Room
79 Elm Street, Hartford, CT 06106-5127
(860) 424-4180

** The DEEP Environmental Quality Records File Room also receives copies of well completion reports from 1970 to present. It is important to note that prior to 1952, records of a well completion report may not exist.

cc: Suzanne Blancaflor, M.S., M.P.H., Chief, Environmental Health Section, DPH
Ellen Blaschinski, R.S., M.B.A., Chief, Regulatory Services Branch, DPH